

Carline Drop off & Dismissal

Form a line in the driveway and a staff member will help your child out of the car for drop off and will help your child get into your car at pick up. If you arrive more than 5 minutes early, please do not block the front door. Stop approximately **2 car lengths back** until a staff member waives you forward. Doors open at 7:50 in the morning. The students will begin to be dismissed five minutes before the end of each class.

Once you have picked up your child, please pull onto the street before buckling them. This is so that the car behind you may pick up their child. This allows for a smooth dismissal.

It is the parent's responsibility to inform grandparents, babysitters, etc. of our dismissal times and procedures (such as pulling forward to secure the child's safety seat, etc.) Please inform them that they need to have an ID on them to pick up your child.

Children who are not picked up on time will go to Enrichment, and parents must come in and sign the child out. There will be an initial \$10 fee per child, then the hourly fee is in effect.